

MONTHLY NEWSLETTER



Waterliet
Housing Authority
ADMINISTRATION OFFICE

OCTOBER 2023

SUN	MON	TUE	WED	THU	FRI	SAT
		3	4	5	6 LAST DAY RENT IS DUE	7
	9 COLUMBUS DAY OFFICE CLOSED	10	11 DANIEL P. QUINN INSPECTIONS APT 101-120 APT 121-140		13 APT 141-160	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31 HALLOWEEN				

HEAT

As the weather is already getting colder, we would like to remind everyone that once the heat is on, all windows in your apartment must be closed in order to prevent radiators from bursting. This is an extremely costly and labor-intensive repair, and if this happens and is deemed as the fault of the tenant, you will be billed the entire amount of the repair- sometimes costing up to \$200. The heat will be turned on by October 1st. Day and Hilton tenants can control heat via dials on their radiators. If there are any issues with your radiators, please let the office know ASAP.

AIR CONDITIONERS

A reminder that air conditioners must be removed from windows no later than October 1st. Failure to remove air conditioning units by October 15th will result in maintenance removing the AC for you, and a fee of \$20 (per AC) being charged to your account.

QUINN INSPECTIONS

Apartments are inspected on an annual basis for cleanliness, repairs that may be needed, and for any possible improvements. If you have any questions or problems, they can be discussed during the inspection. We need access to ALL of your windows. Please make sure ALL items are removed from the window area. Please remove all items off the top of your stove and burners. We will be looking at your stoves for any excess grease. Please be sure to keep your stove tops clean! Poor housekeeping, missing fire detectors, and any damage beyond ordinary wear and tear are grounds for a failed inspection. Inspections will begin around 10 AM. You do not need to be home. The schedule is as follows:

October 12th	Apts 101-120
October 13th	Apts 121-140
October 14th	Apts 141-160

ANNUAL SANTA VISITS 2023

The WHA will be hosting our Annual Santa Visits again this year. You can find the application on the last page of this newsletter. Santa's visit will be similar to last year- present delivery during the day and Santa making his appearance via parade the evening of Monday, December, 11th. Santa Visit request forms are available at the office. Please return all gift applications to the office no later than Monday, November, 13th. If you are requesting clothes or shoes, please remember to put sizes! Contact Kylea at the office with any questions.

COLUMBUS DAY

The WHA Office will be closed on Monday, October 9th in observance of Columbus Day.

QUINN HEAT

As we will be turning on the heat soon, we would like to remind Quinn tenants that the temperature in your apartment is controlled by the office. If you are too hot or too cold please let us know so we can adjust the temperature for you. The heaters will only be on if the temperature outside is below 55 degrees.

